

**CENTRAL SAN JOAQUIN WATER CONSERVATION DISTRICT**  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**OCTOBER 7, 2025**  
**AGENDA**

A complete copy of the Agenda will be available on the CSJWCD website at:  
[www.csjwcd.org/agenda-and-minutes](http://www.csjwcd.org/agenda-and-minutes)

Public comments may be submitted in advance via email to [manager@csjwcd.org](mailto:manager@csjwcd.org) no later than 4:30 p.m. on the day before the meeting. Your comment will be distributed to the Board and kept on file as an official record of the CSJWCD Board Meeting. Pursuant to Government Code §54954.3(b)(1), public comment on an Agenda item is limited to five (5) minutes.

**CALL TO ORDER:** 12:00 p.m., noon, 22176 Skiff Road, Escalon, California

**ROLL CALL:** Division 2, Grant Thompson, Vice-President; Division 3, Bryan Van Groningen; Division 4, Richard Veldstra; Division 5, Phillip Brumley, Secretary/Treasurer; Division 6, Tony Chiappe; and Division 7, Richard Wagner, President

**ADDITION OR DELETION OF AGENDA ITEMS**

**PUBLIC COMMENT (NON-AGENDA ITEMS):** The Board of Directors welcomes participation in its meetings. This time is provided for the public to address the Directors of the District on matters of concern that fall within the jurisdiction of the Board that are not on the agenda. However, California Law prohibits the Board from taking action on any matter which is not on the posted Agenda unless the Board determines that there is an emergency or other situation specified in Government Code §54954.2. If members of the public, desire to address the Board relative to particular Agenda item at the time which it is to be considered, they should so notify the President of the Board at this time.

**BUSINESS CALENDAR**

1. Approve the Minutes of September 10, 2025
2. Approve Central San Joaquin Water Conservation District Statement of Obligations
3. Approve Setting-up an Auto-Pay Account for Health Insurance Payments
4. Approve Setting-up an Auto-Pay Account for State Fund Insurance Payments for Workers Comp., payroll reporting, policy management, and certificate requests
5. Approve Work Order Preparation for the Replacement of the Tognignali's Crossing

6. Approve Simplot Services Agreement for Purchase of Ag Herbicide Chemicals

### **ACTION CALENDAR**

1. Review and Take Possible Action to Execute a Contract with Zanjero to Develop a Groundwater Budget Specific to CSJWCD
2. Review and Take Possible Action to Provide Staff Direction Regarding the Freezing of WaterSmart funding by the Bureau of Reclamation for the Mariposa Drain Improvement Project
3. Review and Take Possible Action to Approve the Execution of a Lease for Office Space at 1900 McHenry Avenue in Escalon
4. Review and Take Possible Action to Approve the Purchase of a Table at the San Joaquin County Historical Society and Museum's Century Business Dinner on Thursday, November 13, 2025, at 5:30 p.m.
5. Review and Take Possible Action on Development of an Agricultural Water Management Plan and/or Update the Bureau of Reclamation's Water Conservation Plan (2009)

### **COMMUNICATIONS**

1. Treasurer's Report
2. Field Staff Report
3. Report of the General Manager

### **CLOSED SESSION**

1. Existing Litigation: Gov. Code §54956.9(d)(1) COS/Cal Water v. CSJ
2. Existing Litigation: Gov. Code §54956.9(d)(1) CSJ v. SEWD
3. Existing Litigation: Gov. Code §54956.9(d)(1) CA Sportfishing v. ESJGWA
4. Existing Litigation: Gov. Code §54956.9(d)(1) Center for Bio Diversity v. Bureau of Reclamation
5. Anticipated Litigation: Gov. Code §54956.9(d)(4) Miscellaneous Collections/Billing
6. Personnel Matter: Gov. Code §54957(b)(1)

## **ADJOURNMENT**

*Writings distributed to Board Members in connection with the open session items on this agenda are available for public inspection in the District Office. Any person who has a question concerning any of the agenda items may call the District at (209) 466-7952.*

*ADA Compliance: In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the District at (209) 466-8952. Notification 48 hours prior to the meeting will enable the District to make reasonable accommodations to ensure accessibility to this meeting.*

**Minutes of October 7, 2025**  
**Central San Joaquin Water Conservation District Board of**  
**Directors Special Meeting**

**Call to Order and Attendance**

Pursuant to written notice, a meeting of the Board of Directors of the Central San Joaquin Water Conservation District was held on October 7, 2025, at 22176 Skiff Road, Escalon, California. The meeting was called to order at 12:00 p.m., noon. Directors Grant Thompson, Vice-President; Bryan Van Groningen; Richard Veldstra appearing telephonically; Phillip Brumley, Secretary/Treasurer; Tony Chiappe; and Richard Wagner, President. Also in attendance were Interim General Manager Steve Knell, Employees Anne-Liisa Larks and Tyler Brouillard and Attorney Eric Nielsen.

**Addition or Deletion of Agenda Items**

No items were added nor deleted from the noticed Agenda.

**Business Calendar**

**1. Approve the Minutes of September 10, 2025:**

Background/Discussion: President Wagner noted that the mileage reimbursement expense for A. Larks was absent from the obligations list.

Motion Made By: Tony Chiappe

Second: Rick Veldstra

Motion Statement: Approve the minutes of September 10, 2025, as mailed with the addition of A. Larks reimbursement mileage expense.

Vote: Ayes: 6 Nays: 0

**2) Approve Central San Joaquin Water Conservation District Statement of Obligations:**

Background/Discussion: No discussion was had.

Motion Made By: Phillip Brumley

Second: Tony Chiappe

Motion Statement: Approve the Central San Joaquin Water Conservation District obligations as mailed.

Vote: Ayes: 6 Nays: 0

**3) Approve the set-up of an Auto-Pay account for the Health Insurance Payments:**

Background/Discussion: No discussion was had.

Motion Made By: Bryan Van Groningen

Second: Grant Thompson

Motion Statement: Approve the set-up of an Auto-Pay account for the Health Insurance Payments.

Vote: Ayes: 6 Nays: 0

**4) Approve the set-up of an Auto-Pay account for the Worker's Compensation Insurance Payments:**

Background/Discussion: No discussion was had.

Motion Made By: Grant Thompson

Second: Tony Chiappe

Motion Statement: Approve the set-up of an Auto-Pay account for Worker's Compensation Insurance Payments.

Vote: Ayes: 6 Nays: 0

**5) Approve Work Order Preparation for Replacement of Togninali Crossing:**

Background/Discussion: Discussion was had regarding the need for the repair, the District's storage of materials/resources for this repair, and whether Staff or contracted labor should complete the work.

Motion Made By: Phillip Brumley

Second: Grant Thompson

Motion Statement: Approve the preparation of a work order Togninali Crossing and bid for contractor labor.

Vote: Ayes: 6 Nays: 0

**6) Approve Simplot Services Agreement for Purchase of Ag Herbicide Chemical:**

Background/Discussion: Discussion was had about the District's need for chemicals and various retailers/wholesalers.

Motion Made By: Tony Chiappe

Second: Grant Thompson

Motion Statement: Approve the Simplot Services Agreement and the Delta Grower's Services Agreement for Purchase of Ag Herbicide Chemicals.

Vote: Ayes: 6 Nays: 0

**Action Calendar**

**1. Review and Take Possible Action to Execute a Contract with Zanjero to Develop a Groundwater Budget Specific to CSJWCD**

Background/Discussion: Discussion was had regarding the pumping demand of the basin, SGMA and the GSP, and the need to understanding Central's actual use vs. actual demand.

Motion Made By: Tony Chiappe

Second: Grant Thompson

Motion Statement: Approve contacting and executing necessary documentation for Zanjero to develop a CSJWCD groundwater budget.

Vote: Ayes: 6 Nays: 0

**2. Review and Take Possible Action Review and Take Possible Action to Provide Staff Direction Regarding the Freezing of WaterSmart funding by the Bureau of Reclamation for the Mariposa Drain Improvement Project**

Background/Discussion: Interim General Manager Steve Knell reported that Federal WaterSMART grant funds still remain frozen and it is anticipated that nothing will be allocated this year. He recommended the District begin installing VFD drives and some

water monitoring devices. Discussion was had about the Water Conservation Plan and the best course of action.

Motion Made By: Grant Thompson

Second: Phillip Brumley

Motion Statement: Approve two VFD drives and water monitoring devices at Pump Station #1

Vote: Ayes: 6 Nays: 0

**3. Review and Take Possible Action to Approve the Execution of a Lease for Office Space at 1900 McHenry Avenue in Escalon**

Background/Discussion: President Wagner and Interim General Manager Steve Knell reported that construction has begun on the new office space. The lease was previously forward to all directors for review. Discussion was had about the size and use of the new office space and the various fees/other fiscal responsibilities of the District pursuant to the current lease terms.

Motion Made By: Tony Chiappe

Second: Bryan Van Groningen

Motion Statement: Approve the lease as presented with the striking of the gross rate of sales provision.

Vote: Ayes: 6 Nays: 0

**4. Review and Take Possible Action to Approve the Purchase of a Table at the San Joaquin County Historical Society and Museum's Century Business Dinner on Thursday, November 13, 2025, at 5:30 p.m.**

Background/Discussion: Interim General Manager Steve Knell reported that Van Groningen and Sons was being honored by the San Joaquin County Historical Society. Discussion was had regarding the purchase of a table or individual tickets for interested directors.

Motion Made By: Phillip Brumley

Second: Grant Thompson

Motion Statement: Approve reimbursement of individual ticket costs for Director's attendance.

Vote: Ayes: 6 Nays: 0

**5. Review and Take Possible Action on Development of an Agricultural Water Management Plan and/or Update the Bureau of Reclamation's Water Conservation Plan (2009)**

Background/Discussion: Interim General Manager Steve Knell reported that District cannot submit State grant applications without an Agricultural Water Management Plan and that Federal funding maybe delayed or denied without an update to the Bureau of Reclamation's Water Conservation Plan. Discussion was had regarding the cost of developing and/or updating the plans. The matter was tabled for further discussion.

**Communications**

**1) Treasurer's Report**

The Treasurer/Secretary reported that the District had \$2,423,481.43 in the San Joaquin County account as of August 31, 2025, \$26,397.68 in the Bank of Stockton Checking as of September 30, 2025, and \$1,539,843.77 in the Bank of Stockton Money Market as of September 30, 2025

The Treasurer/Secretary reported on the Bank of Stockton Loan balance as of (08/26/25): which was \$543,747.26 and matures on December 05, 2026. The Treasurer/Secretary reported that the District owes approximately \$815,000.00 to the Bureau of Reclamation for the balance of the 2024 Surface Water and \$367,515.85 for the August 2025 Surface Water.

The Treasurer/Secretary reported that the District anticipates October income of approximately \$60,000.00 from interest payments on late groundwater accounts and any straggling surface water payments. The Treasurer/Secretary reported that final surface water installment payments will be generated around the first of November and this anticipated revenue will be reported at the next meeting.

## **2) Field Staff Report**

Senior Water Operator Tyler Brouillard reported that the District took 6,103 acre feet in September for a total of 37,700 acre feet for the 2025 irrigation season. Brouillard reported that boards are being removed and that winter spraying of the waterways is on hold until he can procure the chemicals.

## **3) General Manager's Report**

Interim General Manager Steve Knell reported that

- The changing of the signatories on the Bank of Stockton Account is in progress
- It has been verified that the liability insurance covers spraying but also spray drift
- The District should consider ACWA for property insurance for the new office location
- There has been no update from Powers on the pump tests/use report
- The District was contacted by the ESJGWA to help coordinate a groundwater monitoring well within the District boundaries. Of the four proposed site locations, the site at the Escalon Elementary school looks to be the most promising.
- The ESJGWA is meeting to determine a water budget for each participating District/entity.
- David's Engineering will begin progress on winter projects shortly.

## **Future Agenda Items:**

- 1) Board Compensation
- 2) Surface Water billing policies regarding ordering, early shutoff, and availability on a 24 hour cycle.
- 3) Auditor's Engagement Letter

## **Closed Session Items**

- 1) Existing Litigation: Gov. Code §54956.9(d)(1) COS/Cal Water v. CSJ
- 2) Existing Litigation: Gov. Code §54956.9(d)(1) CSJ v. SEWD

- 3) Existing Litigation: Gov. Code §54956.9(d)(1) CA Sportfishing v. ESJGWA
- 4) Existing Litigation: Gov. Code §54956.9(d)(1) Center for Bio Diversity v. Bureau of Reclamation
- 5) Anticipated Litigation: Gov. Code §54956.9(d)(4) Miscellaneous Collections/Billing
- 6) Personnel Matter: Gov. Code §54957(b)(1)

Coming out of Closed Session, there was no reportable action.

## Adjournment

There being no further business, the meeting adjourned at 1:50 p.m.

11-13-25  
Dated: Phillip Brumley  
PHILLIP BRUMLEY, SECRETARY