

**CENTRAL SAN JOAQUIN WATER CONSERVATION DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

NOVEMBER 13, 2025

AGENDA

(REVISED AGENDA)

A complete copy of the Agenda will be available on the CSJWCD website at:
www.csjwcd.org/agenda-and-minutes

Public comments may be submitted in advance via email to manager@csjwcd.org no later than 4:30 p.m. on the day before the meeting. Your comment will be distributed to the Board and kept on file as an official record of the CSJWCD Board Meeting. Pursuant to Government Code §54954.3(b)(1), public comment on an Agenda item is limited to five (5) minutes.

CALL TO ORDER: 12:00 p.m., noon, 22176 Skiff Road, Escalon, California

ROLL CALL: Division 2, Grant Thompson, Vice-President; Division 3, Bryan Van Groningen; Division 4, Richard Veldstra; Division 5, Phillip Brumley, Secretary/Treasurer; Division 6, Tony Chiappe; and Division 7, Richard Wagner, President

ADDITION OR DELETION OF AGENDA ITEMS

PUBLIC COMMENT (NON-AGENDA ITEMS): The Board of Directors welcomes participation in its meetings. This time is provided for the public to address the Directors of the District on matters of concern that fall within the jurisdiction of the Board that are not on the agenda. However, California Law prohibits the Board from taking action on any matter which is not on the posted Agenda unless the Board determines that there is an emergency or other situation specified in Government Code §54954.2. If members of the public desire to address the Board relative to a particular Agenda item at the time which it is to be considered, they should notify the President of the Board at this time.

BUSINESS CALENDAR

1. Approve the Minutes of October 7, 2025
2. Approve Central San Joaquin Water Conservation District Statement of Obligations
3. Approve Acquiring fuel credit cards for Field Staff with a limit of \$1,000.
4. Approve Acquiring an office supply credit card for the office under the Executive Staff Person's name with a limit of \$1,500.

5. Approve the Engagement letter from Bowman and Company for services related to the FY 2024-2025 Audit

ACTION CALENDAR

1. Review and Take Possible Action to award to the most qualified bidder the purchase of an Over-Head Business Sign and for providing Door Detailing at the New Office Site.
2. Review and Take Possible Action to make changes or clarifications to the Surface Water Billing Policy for Enforcement in the 2026 Water Season
3. Review and Take Possible Action to direct staff to review and update the Flat Rate Water Charges for the 2026 Water Season and bring back to the Board
4. Review and Take Possible Action to direct staff to acquire Property Insurance Quotes for the New Office Site.
5. Review and Take Possible Action on Spray Bid provided by ChemWeed and to consider setting a Spray Budget for 2025/2026 Spray Program

COMMUNICATIONS

1. Treasurer's Report
2. Field Staff Report
3. Report of the General Manager

CLOSED SESSION

1. Existing Litigation: Gov. Code §54956.9(d)(1) CSJ v. SEWD
2. Merger Negotiations with SEWD: Gov. Code §54956.8
3. Existing Litigation: Gov. Code §54956.9(d)(1) CA Sportfishing v. ESJGWA
4. Anticipated Litigation: Gov. Code §54956.9(d)(4) Miscellaneous Collections/Billing
5. Personnel Matter: Gov. Code §54957(b)(1)

ADJOURNMENT

Writings distributed to Board Members in connection with the open session items on this agenda are available for public inspection in the District Office. Any person who has a question concerning any of the agenda items may call the District at (209) 466-7952.

ADA Compliance: In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the District at (209) 466-8952.

Notification 48 hours prior to the meeting will enable the District to make reasonable accommodations to ensure accessibility to this meeting.

DRAFT

Minutes of the Central San Joaquin Water Conservation District Board of Directors Special Meeting

Call to Order and Attendance

Pursuant to written notice, a meeting of the Board of Directors of the Central San Joaquin Water Conservation District was held on November 13, 2025, at 22176 Skiff Road, Escalon, California. The meeting was called to order at 12:00 p.m., noon. Directors Grant Thompson, Vice-President; Bryan Van Groningen; Richard Veldstra; Phillip Brumley, Secretary/Treasurer; Tony Chiappe; and Richard Wagner, President. Also in attendance were Interim General Manager Steve Knell, Employees Anne-Liisa Larks, Tyler Brouillard, and Carson Henry.

Addition or Deletion of Agenda Items

No items were added nor deleted from the noticed Agenda.

Business Calendar

1. Approve the Minutes of October 7, 2025:

Background/Discussion: No Discussion.

Motion Made By: Phillip Brumley

Second: Richard Veldstra

Motion Statement: Approve the minutes of October 7, 2025.

Vote: Ayes: 6 Nays: 0

2) Approve Central San Joaquin Water Conservation District Statement of Obligations:

Background/Discussion: The State Fund bill was corrected to reflect \$2,795.40 and three additional bills were added to the Statement of Obligations: ESJGWA for \$64,280.00, BG Ag for \$133.02, and ACWA membership Dues for \$11,930.00. Discussion was had about the benefits of ACWA membership and whether or not the District was deriving

adequate value from its membership. The General Manager was directed to research the matter further and report back at a later meeting.

Motion Made By: Richard Veldstra

Second: Tony Chiappe

Motion Statement: Approve the Central San Joaquin Water Conservation District obligations with the correction to State Fund amount and the addition of BG Ag and the ESJGWA bills, expecting the ACWA membership bill.

Vote: Ayes: 6 Nays: 0

3) Approve Acquiring fuel credit cards for Field Staff with a limit of \$1,000:

Background/Discussion: Discussion was had regarding the most convenient location for fuel credit.

Motion Made By: Grant Thompson

Second: Bryan Van Groningen

Motion Statement: Approve two fuel credit cards for Field Staff in the amount of \$1,000.00 each.

Vote: Ayes: 6 Nays: 0

4) Approve Acquiring an office supply credit card for the office under the Executive Staff Person's name with a limit of \$1,500:

Background/Discussion: Discussion was had regarding the vendor for the issuance of the card.

Motion Made By: Tony Chiappe

Second: Phillip Brumley

Motion Statement: Approve a credit card with the Bank of Stockton with a limit of \$1,500.00 to be used for the purchase of necessary office supplies.

Vote: Ayes: 6 Nays: 0

5) Approve the Engagement letter from Bowman and Company for services related to the FY 2024-2025 Audit:

Background/Discussion: Discussion was had regarding the District's relationship with Bowman and Company, the cost of the audit, and general public agency audit protocols.

It was determined that Bowman and Company has exceeded the accepted three year term as an auditor for the District and that the District will solicit bids for new auditors for next year's audit.

Motion Made By: Grant Thompson

Second: Tony Chiappe

Motion Statement: Approve the engagement letter from Bowman and Company for the FY 2024-2025 audit.

Vote: Ayes: 6 Nays: 0

Action Calendar

- 1. Review and Take Possible Action to award to the most qualified bidder the purchase of an Over-Head Business Sign, Plaza Directory Sign and Door Detailing at the New Office Site**

Background/Discussion: Discussion was had regarding the signage requirements and the spacing/design of the bids from USS and City Signs.

Motion Made By: Richard Veldstra

Second: Grant Thompson

Motion Statement: Approve the City Sign bid for an illuminated business sign, door lettering for office hours and a road frontage sign on the Plaza Directory.

Vote: Ayes: 6 Nays: 0

- 2. Review and Take Possible Action to make changes or clarifications to the Surface Water Billing Policy for water ordering and early shut-off**

Background/Discussion: Discussion was had on the need to update several surface water policies and procedures including a water order system and early shut-off. An Ad Hoc Water Committee was assigned to review the updates to surface water policies. Ad Hoc Committee members assigned were Rick Veldstra and Phillip Brumley, with Tony Chiappe as an alternate. This matter was tabled until the report from the Committee.

3. Review and Take Possible Action to direct staff to review and update the Flat Rate Water Charges for the 2026 Water Season and bring back to the Board.
Background/Discussion: The current Flat Rate is only calculated on the basis of the crop's water needs (ET) plus 10% for distribution uniformity losses and does not include any on farm losses nor delivery losses incurred by the District. This matter was referred to the Ad Hoc Water Committee for further discussion and report.

4. Review and Take Possible Action to direct staff to acquire Property Insurance Quotes for the New Office Site.

Background/Discussion: No Discussion was had.

Motion Made By: Grant Thompson

Second: Phillip Brumley

Motion Statement: Approve General Manager to obtain bids for property insurance for the new office.

Vote: Ayes: 6 Nays: 0

5. Review and Take Possible Action on Spray Bid provided by ChemWeed and to consider setting a Spray Budget for 2025/2026 Spray Program

Background/Discussion: Discussion was had regarding the cost of the bid, guarantees, the differences in the summer and winter weed maintenance programs, the timing of winter weed maintenance spraying, and a previous lack of regularly scheduled weed maintenance. Field Staff was directed to try to obtain necessary spray permits. The matter was tabled until the next Board Meeting.

Communications

1) Treasurer's Report

The Treasurer/Secretary reported that the District had \$2,423,481.43 and \$12,079.16 in the San Joaquin County accounts as of September 30, 2025; \$24,506.8916 in the Bank of Stockton Checking as of November 7, 2025, and \$1,474,143.08 in the Bank of Stockton Money Market as of November 7, 2025.

The Treasurer/Secretary reported on the Bank of Stockton loan balance as of (10/26/25): which was \$508,524.39 and matures on December 05, 2026. The Treasurer/Secretary reported that the District owes approximately \$815,000.00 to the Bureau of Reclamation for the balance of the 2024 Surface Water; \$367,515.85 for the August 2025 Surface Water; and \$237,223.61 for September 2025 Surface Water.

The Treasurer/Secretary reported that the District received approximately \$80,000.00 during the month of October and that Final Surface Water bills have been issued. The District can expect to receive approximately \$500,000.00 of income during the month of November and \$200,000.00 during the month of December. Groundwater bills will be issued after the move on December 5, 2025. The anticipated income will be reported at the next meeting.

2) Field Staff Report

Field Staff had no additional report.

3) General Manager's Report

Interim General Manager Steve Knell reported

- Receipt of the bid on the Weeks crossing replacement from Dino and Sons. This bid is a little high and has been referred to the Water Committee for further discussion and action.
- Attending a class on VFD drives and their power requirements. There may be additional modifications to the system required for installation of the drives.
- Rubicon Gates for the Mariposa Drain project have a back order of 6-months and will likely not be installed until next winter.
- Bids were requested from three moving companies, two of which responded, with Mid-Cal Moving as the winning bidder.
- The President of the Board and the General Manager are currently assessing the District's furniture needs and will likely be purchasing new furniture for the office space.

- The Zanjero ET Study of the District water needs will be an in depth study of District operations which will require a historical look at District water demand/use.
- Zanjero is currently working with the ESJGWA Demand Management Work Group for similar water studies.
- The District is awaiting a response from the School District Board regarding the well monitoring site proposal.

Future Agenda Items:

None reported.

Closed Session Items

- 1) Existing Litigation: Gov. Code §54956.9(d)(1) COS/Cal Water v. CSJ
- 2) Existing Litigation: Gov. Code §54956.9(d)(1) CSJ v. SEWD
- 3) Existing Litigation: Gov. Code §54956.9(d)(1) CA Sportfishing v. ESJGWA
- 4) Existing Litigation: Gov. Code §54956.9(d)(1) Center for Bio Diversity v. Bureau of Reclamation
- 5) Anticipated Litigation: Gov. Code §54956.9(d)(4) Miscellaneous Collections/Billing
- 6) Personnel Matter: Gov. Code §54957(b)(1)

Coming out of Closed Session, there was no reportable action.

Adjournment

There being no further business, the meeting adjourned at 2:15 p.m.

Dated: ¹²⁻¹¹⁻²⁵ 
 PHILLIP BRUMLEY, SECRETARY