

**Minutes of the
Central San Joaquin Water Conservation District
Board of Directors
Special Meeting**

Call to Order and Attendance

Pursuant to written notice, a meeting of the Board of Directors of the Central San Joaquin Water Conservation District was held on January 14, 2026, at 1900 McHenry Avenue #305, Escalon, California. The meeting was called to order at 12:00 p.m., noon. Directors Grant Thompson, Vice-President; Bryan Van Groningen; Richard Veldstra; Phillip Brumley, Secretary/Treasurer; Tony Chiappe; and Richard Wagner, President. Also in attendance were Interim General Manager Steve Knell, Kevin King of Provost and Prichard Consulting, and Employees Anne-Liisa Larks, Tyler Brouillard, and Carson Henry.

Addition or Deletion of Agenda Items

No items were added nor deleted from the noticed Agenda.

Business Calendar

1. Approve the Minutes of December 11, 2025

Background/Discussion: No Discussion.

Motion Made By: Tony Chiappe

Second: Grant Thompson

Motion Statement: Approve the minutes of December 11, 2025

Vote: Ayes: 6 Nays: 0

2. Approve Central San Joaquin Water Conservation District Statement of Obligations

Background/Discussion: An error in one of the David's Engineering bills was corrected to \$1,266.25 from the previously reported \$7,612.15. Discussion was had about the rent/CAM fees due for the new office space.

Motion Made By: Richard Veldstra

Second: Phillip Brumley

Motion Statement: Approve the Central San Joaquin Water Conservation District obligations with the correction made to the David's Engineering bill and the President's discretion to pay the rent/CAM Fees.

Vote: Ayes: 6 Nays: 0

3. Approve Opening of Online Account Access to Bank of Stockton Bank Accounts.

Background/Discussion: No discussion was had.

Motion Made By: Grant Thompson

Second: Tony Chiappe

Motion Statement: Approve online access to the Bank of Stockton Bank Accounts.

Vote: Ayes: 6 Nays: 0

**4. Approve Opening of Online Account Access to Worker's Compensation Portal
Worker's Compensation Portal.**

Background/Discussion: Brief discussion was had regarding purpose of the portal.

Motion Made By: Richard Veldstra

Second: Grant Thompson

Motion Statement: Approve the establishment of credentials for online access to Worker's Compensation Portal with Winton-Ireland, Strom & Green.

Vote: Ayes: 6 Nays: 0

5. Approve Opening of Online Account Access to Penguin Phone System Portal.

Background/Discussion: Discussion was had about the Penguin VOIP phone system.

Motion Made By: Phillip Brumley

Second: Tony Chiappe

Motion Statement: Approve establishing an online account with the Penguin Phone System Portal.

Vote: Ayes: 6 Nays: 0

6. Approve Opening of Online Account Access to Valley Pacific Petroleum Portal.

Background/Discussion: No discussion was had.

Motion Made By: Richard Veldstra

Second: Tony Chiappe

Motion Statement: Approve establishing an online account access with the Valley Pacific Petroleum Portal.

Vote: Ayes: 6 Nays: 0

7. Approve Contracting with Auriga Technology for IT Services

Background/Discussion: Discussion was had about the need for IT Services and District's general IT needs.

Motion Made By: Tony Chiappe

Second: Bryan Van Groningen

Motion Statement: Approve contacting Auriga Technology for an IT review and IT services bid.

Vote: Ayes: 6 Nays: 0

8. Approve District Application to SJ County Farm Bureau

Background/Discussion: Discussion was had regarding the level of membership and the benefits commensurate with each level.

Motion Made By: Richard Veldstra

Second: Tony Chiappe

Motion Statement: Approve joining the San Joaquin County Farm Bureau at the lowest membership level that provides training benefits.

Vote: Abstention: 2 Ayes: 4 Nays: 0

9. Approve Membership to California Special District's Association

Background/Discussion: Discussion was had regarding the benefits of membership.

Motion Made By: Richard Veldstra

Second: Tony Chiappe

Motion Statement: Approve joining the California Special District Association.

Vote: Ayes: 6 Nays: 0

10. Amend November 13, 2025 Board Action from “Obtaining a Bank of Stockton Credit Card” to “Obtaining a Credit Card” for office uses

Background/Discussion: Discussion was had regarding the Bank of Stockton’s credit card application process and use of a third party financier.

Motion Made By: Richard Veldstra

Second: Grant Thompson

Motion Statement: Amend the November 13, 2025 motion to read “Approve obtaining a credit card with a limit of \$1,500.00 from a reputable lender under the name of Executive Staff, General Manager, Secretary/Treasurer or Board President for purchase of necessary office supplies and equipment.”

Vote: Ayes: 6 Nays: 0

Action Calendar

1. Review and Take Possible Action to Approve a Consultation and Administrative Services Proposal for General Manager Services and Execute a Consultation Services Agreement from Provost and Prichard

Background/Discussion: Kevin King of Provost and Prichard presented the contract offered by Provost and Prichard, discussed all possible services available, and the phased implementation of those services. Extensive discussion was had regarding Provost and Prichard’s salary rate schedule, the proposed estimated fee, the budget details of said fee, General Manager King’s time spent on administrative tasks, potential conflicts of interest, ancillary staff and their time commitment, and the Needs Assessment Report, which is due within the first 6 month phase of the contract.

Motion Made By: Richard Veldstra

Second: Tony Chiappe

Motion Statement: To approve the contract for consultation, administrative, and managerial services presented by Provost and Prichard Consulting subject to the recommendations and review of Eric T. Nielsen, attorney for the District.

Vote: Ayes: 6 Nays: 0

2. Review and Take Possible Action to pay ACWA Membership Dues.

Background/Discussion: Discussion was had regarding the benefits of ACWA membership and the requirements for property insurance.

Motion Made By: Tony Chiappe

Second: Bryan Van Groningen

Motion Statement: To approve payment of the ACWA membership dues.

Vote: Ayes: 6 Nays: 0

3. Review and Take Possible Action to Approve David's Engineering Revised Rate Scale for 2026.

Background/Discussion: Discussion was had regarding the standards of annual rate increases.

Motion Made By: Phillip Brumley

Second: Richard Veldstra

Motion Statement: To approve the David’s Engineering Revised Rate Scale for 2026.

Vote: Ayes: 6 Nays: 0

4. Review and Take Possible Action to Revise and/or Modify the District's Capital Improvement Program (CIP) Requirements for the 2026 Water Year

Background/Discussion: The District has received several inquiries and requests from potential CIP program applicants. The CIP Application and Program Guidelines should be revised to reflect the current District policies and requirements. Discussion was had regarding specific changes as outlined here.

Motion was tabled until review of the revisions listed above at the next meeting.

5. Review and Take Possible Action to Approve Van Vliet CIP Program Application

Background/Discussion: Discussion was had about the timing of this application and the revision of the CIP program. Action on this application was tabled until the District reviews the revisions to the CIP program at the next meeting.

Communications

1. Treasurer's Report

The Treasurer/Secretary reported that the District had \$2,614,691.16 and \$12,210.16 in the San Joaquin County accounts as of December 31, 2025; \$192,059.92 in the Bank of Stockton Checking Account and \$1,493,530.49 in the Bank of Stockton Money Market Account as of January 12, 2026.

The Treasurer/Secretary reported on the Bank of Stockton loan balance as of November 26, 2025: which was \$365,977.27 and matures on December 05, 2026. The Treasurer/Secretary reported that the District owes approximately \$815,000.00 to the Bureau of Reclamation for the balance of the 2024 Surface Water.

The District received approximately \$600,000.00 during the month of December from Groundwater payments and later submitted Surface water payments. The District can expect to receive an additional \$600,000.00 to \$700,000.00 of Groundwater revenue in January.

2. Field Staff Report

Field Staff reported completing required trainings through the use of ACWA Online learning and their video library. They are registered for a two-day in-person live training in Roseville on February 3rd and 4th.

Field Staff has also been working closely with Zanjero on the ET Study Analysis. Field Staff compiled requested data for Water Years 2019 through 2025 for surface water use at all water delivery locations. Zanjero has requested that each surface water pump be linked to the corresponding field of service via APN identification. This information will allow Zanjero to map the application of surface water. Field Staff is in the process of completing this request.

Field Staff is set to meet with Dennis on Friday regarding the study material for the QAC license and the spray plan for the District.

Field Staff is also working on creating a meter inventory and assessment list. Such a list will inventory all District meters, determine functionality, and set priorities for repair/maintenance.

Field Staff also reported contact from Travis Bond, possible future surface water customer, on Dodds Road.

3. Water Committee Report

No report.

4. General Manager's Report

Interim General Manager Items of Note included:

- a) That Form 700 will be due by April 1 for the GSA and the District.
- b) The Board is required to take sexual harassment training every two years. ACWA has an online training course offered on 01/20/26 and encouraged Directors to contact Anne-Liisa for course enrollment.
- c) The new office furniture will be delivered February 10, 2026.
- d) The District illuminated sign has been delayed while waiting for City permitting approval.
- e) The District has received an installation diagram from Landowner Weeks. GM will forward the Encroachment Agreement to him for execution prior to the beginning of construction.
- f) The Bureau of Reclamation initial allocation has no water allocated to the Eastside Contractors for 2026.
- g) The District was required to obtain a P.O. Box because there is not an available mail delivery slot in the Shopping Center current mailbox. A new mailbox will need to be procured by the landlord from USPS before the District can receive mail delivery at the office.

Future Agenda Items: Director Thompson requested that a Tour of the District for all Directors, Consultants, and Staff be added to the next agenda.

Future Meeting Date: February 19, 2026

Closed Session Items

1. Existing Litigation: Gov. Code §54956.9(d)(1) CSJ v. SEWD
2. Merger Negotiations with SEWD: Gov. Code §54956.8
3. Existing Litigation: Gov. Code §54956.9(d)(1) CA Sportfishing v. ESJGWA
4. Anticipated Litigation: Gov. Code §54956.9(d)(4) Miscellaneous Collections/Billing
5. Personnel Matter: Gov. Code §54957(b)(1)
6. Public Employee Appointment-General Manager: Gov. Code §554957
7. Conference with Labor Negotiator §54957.6
 1. Agency Designated Representative: General Manager
 2. Employee Organization: Unrepresented Employees
 3. Subject: Consideration of Wages, Salaries, Benefits

Coming out of Closed Session, there was no reportable action.

Adjournment

There being no further business, the meeting adjourned at 3:30 p.m.

Dated: 2/27/26


PHILLIP BRUMLEY, SECRETARY